

## Acquisitions considered for the fine art collection

|   |  |   |
|---|--|---|
|   |  | comments  |
| Artist  |  | List attached if a number of works by different artists   |
| Title of work offered                                       |  | List attached if a number of works                        |
| Size of work  |  |   |
| Medium  |  | Oil/ watercolour/ ceramic etc                             |
| Owner   |  |   |
| Terms of offer  |  | Gift/ purchase/ bequest                                   |
| Assessment against collecting policy                        |  |   |
| Why should this work be acquired                            |  |   |
| Identify level of priority                                  |  | 1 – essential<br>2 – highly desirable<br>3.- nice to have |
| Specialist knowledge needed to curate                       |  | describe  |
| Storage requirement and is space available                  |  |   |
| Condition of work   |  | Note any conservation need                                |
| Estimated value of work                                     |  | Note whose valuation                                      |
| Display potential of the work                               |  |   |
| Curator recommendation and date                             |  |   |
| Senior manager notified and agreement to proceed - and date |  |   |
| Chipperfield advisory committee recommendation and date     |  |   |
| Acquisition approved and date                               |  | Trustees or delegated officer                             |

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|   |  |  |
|---|--|--|
| If acquired,<br>accession number<br>allocated |  |  |
|---|--|--|